

# TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIGEDON

  
\_\_\_\_\_  
Commissioner's Signature

  
\_\_\_\_\_  
Director's Signature

Originating Department: DPHR

Contact Person: Ronald E. Roquemore X 6919  
Cynthia Brinkley X6426

Committee(s) of Purview: Finance/Executive  
Committee

Council Deadline: October 13, 2000

Committee Meeting Dates(s): October 31, 2000 -  
November 1, 2000

Full Council Date: November 6, 2000

## CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT WITH CADUCEUS OCCUPATIONAL MEDICINE FOR FC-7155-99, PRE-EMPLOYMENT PHYSICAL/DRUG TESTING (RFP) ON BEHALF OF THE DEPARTMENT OF PERSONNEL AND HUMAN RESOURCES BASED ON UNIT PRICES IN AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETY THREE THOUSAND SIX HUNDRED DOLLARS AND NO CENTS (\$293,600.00). ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM VARIOUS FUND, ACCOUNT AND CENTER NUMBER:


## BACKGROUND

THIS WORK SHALL CONSIST OF, BUT SHALL NOT BE LIMITED TO; CONDUCTING PRE-EMPLOYMENT PHYSICALS AND DRUG TESTS, CDL RECERTIFICATION EXAMINATION, CDL RANDOM DRUG/ALCOHOL TEST FOR APPROXIMATELY 3,000 PROSPECTIVE AND PERMANENT EMPLOYEES ANNUALLY.

## **FINANCIAL IMPACT (if any)**

### ***Mayor's Staff Only***

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Received by Mayor's Office: 10/9/00 Reviewed by:   
(date) (initials) (date)

Submitted to Council: \_\_\_\_\_  
(date)

Action by Committee: ☐ Approved ☐ Adversed ☐ Held ☐ Amended  
☐ Substitute ☐ Referred ☐ Other

**BE IT FURTHER RESOLVED**, that all services for said contracted work shall be charged to and paid from various Fund, Account and Center Number:

**BUREAU OF PURCHASING AND REAL ESTATE  
LEGISLATION SUMMARY**

**TO: FINANCE/EXECUTIVE COMMITTEE**

**CAPTION**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT WITH CADUCEUS OCCUPATIONAL MEDICINE FOR FC-7155-99, PRE-EMPLOYMENT PHYSICAL/DRUG TESTING (RFP) ON BEHALF OF THE DEPARTMENT OF PERSONNEL AND HUMAN RESOURCES BASED ON UNIT PRICES IN AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETY THREE THOUSAND SIX HUNDRED DOLLARS AND NO CENTS (\$293,600.00). ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM VARIOUS FUND, ACCOUNT AND CENTER NUMBER:

<b>REQUESTING DEPARTMENT:</b>	Department of Personnel and Human Resources
<b>CONTRACT TYPE:</b>	Services
<b>AWARDEE</b>	Caduceus Occupational Medicine
<b>SOURCE SELECTION:</b>	Request for Proposals
<b>PROPOSAL OPENING:</b>	March 8, 2000
<b>INVITATIONS ISSUED:</b>	72
<b>PROPOSALS RECEIVED:</b>	4
<b>PROPONENTS:</b>	(1) Caduceus Occupational Medicine (2) National Health Evaluation Center (3) Atlanta Health Evaluation Center (4) NovaCare Occupational Health
<b>BACKGROUND:</b>	This work shall consist of, but shall not be limited to; conducting Pre-Employment Physicals and Drug Tests , CDL Recertification Examination, CDL Random Drug/Alcohol test for approximately 3,000 prospective and permanent employees annually.
<b>TERM OF CONTRACT:</b>	Five (5) years with two (2) one year renewals.
<b>EVALUATION TEAM COMPOSITION:</b>	DPHR, OCC and Risk Management



# CITY OF ATLANTA

68 MITCHELL STREET, S.W. • ATLANTA, GEORGIA 30335-0306  
404 • 330-6360 • FAX 404 • 658-6892

DEPARTMENT OF  
PERSONNEL AND HUMAN RESOURCES

BILL CAMPBELL  
Mayor

BENITA C. RANSOM  
Commissioner

## MEMORANDUM

TO: Felicia Strong-Whitaker, Director  
Bureau of Purchasing and Real Estate

FROM: Benita C. Ransom *BCR*  
Department of Personnel and Human Resources

DATE: June 6, 2000

RE: **Pre-Employment Physical/Drug Testing (RFP #FC-7115-99)**

2000 JUN - 8 PM 3: 04  
CITY OF ATLANTA  
BUREAU OF PURCHASING

This correspondence is the Department of Personnel and Human Resources' official recommendation on the contract award for the referenced RFP. After review of the four (4) proposals received under this RFP, and conducting at least one site visit to each bidder, it is our recommendation that Occupational Medicine receive the contract award.

The points awarded for all vendor bids submitted are listed below:

<u>Vendor Name</u>	<u>Bid Point Total</u>
• Occupational Medicine	83.7
• NovaCare	79.9
• National Health Center	57.0
• Atlanta Evaluation Center	55.7

Thank you for your assistance in implementing this process. Please contact Linda Gildersleeve-Blackwell at (404) 330-6740 or me if additional information is needed.



## CITY OF ATLANTA

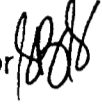
BILL CAMPBELL  
MAYOR

OFFICE OF CONTRACT COMPLIANCE  
55 TRINITY AVENUE, S.W., SUITE 1700  
ATLANTA, GEORGIA 30335  
TEL (404) 330-6010  
FAX (404) 658-7359

SUSAN BRONSTON SULLIVAN  
ACTING DIRECTOR

### MEMORANDUM

TO: Felicia Strong-Whitaker, Director  
Bureau of Purchasing and Real Estate

FROM: Susan Bronston Sullivan, Acting Director   
Office of Contract Compliance

DATE: July 25, 2000

RE: **Recommendation for FC- 7155-99  
Pre-Employment Physical/Drug Testing (RFP)**

We are in receipt of four (4) proposals for the above referenced project. The Office of Contract Compliance has carefully reviewed the proposals to determine the proposals' responsiveness. The review has been conducted in a manner consistent with the rulings of the U.S. Supreme Court and the 11th Circuit Court of Appeals. In accordance with the ruling in Engineering Contractors of South Florida v. Metropolitan Dade County, 122 F. 3rd 895, 926 (11th Cir. 1997), the City of Atlanta's Equal Business Opportunity Ordinance establishes aspirational goals for participation by firms owned and controlled by minorities and females and provides for the waiver of those goals in appropriate circumstances. Minority and female participation goals were set for this project. Where every goal was not met by a responsive proponent, adequate information was submitted by that proponent and a waiver was granted with the courts' requirements that all goals be narrowly tailored for every project. Failure to provide for and to grant, where appropriate, waivers of minority and female participation goals would make the City of Atlanta's EBO program inconsistent with the line of cases beginning with the City of Richmond v. Croson, 488 U.S. (1989) and subject to challenge.

EBO Goals: 20% participation through the utilization of certified subcontractors or suppliers.

FC-7155-99  
July 25, 2000  
Page 2

<u>Company</u>	<u>EBO</u>
National Health Center	15
NovaCare Occupational Health Services	1
Atlanta Evaluation Center	1
Occupational Medicine at Atlanta Medical Center	1

If there are questions, please contact me or Pamela Smith at 330-6010.

CC: File  
Ronald Rocquemore, BPPE

<b><u>Proponent</u></b>	<b><u>Technical Score</u></b>	<b><u>OCC Score</u></b>	<b><u>Total Score</u></b>
Occupational Medicine	83.7	1.00	84.7
NovaCare Occupational Health Services	79.9	1.00	80.9
National Health Center	57.0	15.00	72.0
Atlanta Evaluation Center	55.7	1.00	56.7